

Zeto wine & cheese shop

Donation Request Application from or on Behalf of 501(c)(3) Organizations

Organizations requesting donations for events must submit the following information to Zeto for consideration 4 weeks prior to the event. *Requests are not to be construed as automatic approval.*

Due to the continuing growth of silent auctions and other fundraising efforts, your insight and empathy will be appreciated in understanding that *every request cannot be granted*. **Only complete applications submitted 30 days in advance of the event for which the donation is being requested will be considered.**

If your organization is not a 501(c)(3), our policy does not permit a donation to be made.

If this organization is a 501(c)(3), complete the following and return this information via **US Postal Service** to:
ATTN: Organization Solicitation

Zeto wine & cheese shop
335 Battleground Ave.
Greensboro, NC 27401

1. Name of person completing this form: _____ Email: _____
2. Your relationship to the 501(c)(3) organization: _____
3. Name of the 501(c)(3) organization sponsoring this event: _____
(Name must correspond with the 501(c)(3) document)
4. Fed. ID # for this 501(c)(3) organization: _____ (attach a copy of the 501(c)(3) document)
5. Name of the event: _____ Date of event: _____
6. (a) What is the 501(c)(3) organization's **specific project** for which you are requesting a donation?
(b) What is the project's time frame?
(c) What is/are the project's proposed goal(s)/outcome(s)?

7. Describe how the funds raised are to be used **for the specific charitable project named above and provide defined time frame and goal/outcome**. If you cannot provide this, please reconsider this donation request.

8. How/why was Zeto selected to be solicited for a donation by this organization?

- What is being requested of Zeto? _____
9. How many fundraising events does this organization have annually? _____
10. What is the purpose and what are the goals of this 501(c)(3) organization? **How does it evaluate its achievement of its goals?** (Please **attach answers or answer both questions on the back of this page**)
11. **Attach a list of the members of your organization's Executive Committee and Board Members.**

To be considered, all items on this form must be completed and returned to Zeto at least 4 weeks prior to the event.

Please provide all information with your application.
Time constraints prohibit our searching the web for information.

Incomplete applications will be discarded without notice.

Please check your application carefully before returning it to Zeto. *Thank you.*